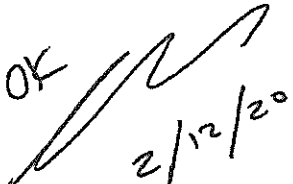




OK  
  
 2/12/20

## Committee Meeting

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| <b>Date:</b>                                   | 4th September 2020   | <b>Venue:</b>          | Online                  |                 |                                  |
| <b>Attendees:</b>                              | Leisa Munns, John Mullins, Kim Peade, Lauren Cullimore, Rebecca Fishburn, Lauren Hickson, Amelia Morello, Natasha Comelli, Melissa Cooper, Belinda Scanlan, David Spurgeon |                        |                         |                 |                                  |
| <b>Apologies:</b>                              |  |                        |                         |                 |                                  |
| <b>Chair:</b>                                  | Leisa Munns  | <b>Meeting Opened:</b> | 5:09pm                  | <b>Minutes:</b> | Lauren Cullimore/ Amelia Morello |
|  |  |                        |                         |                 |                                  |
|  | <b>Items:</b>  | <b>Discussion:</b>     | <b>Action Required:</b> |                 |                                  |
| <b>Pre-Reading:</b>                            | •  | NIL                    |                         |                 |                                  |
| <b>Welcome:</b>                                | • Welcome<br>• Apologies   |                        |                         |                 |                                  |
| <b>Business Arising from Previous Minutes:</b> | •  | NIL                    |                         |                 |                                  |
| <b>Correspondence:</b>                         | •  | NIL                    |                         |                 |                                  |

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|   | <ul style="list-style-type: none"> <li>LM this will be addressed through the meeting</li> </ul>   | <ul style="list-style-type: none"> <li>President Report</li> </ul>   | <b>Reports:</b>          |
|   | <ul style="list-style-type: none"> <li>KP updates committee on DEPAs financial position.</li> <li>KP explains that refunds for conference were acted.</li> <li>KP explains the DEPA will not pay PTC for this admin work as it was an error on their behalf.</li> </ul>   | <ul style="list-style-type: none"> <li>Treasurer's Report</li> </ul> |                          |
|   | <ul style="list-style-type: none"> <li>LM will be addressed in the meeting.</li> <li>LM- do you have any thoughts?</li> <li>DS- teams dissolved</li> </ul>  | <ul style="list-style-type: none"> <li>PD Team</li> </ul>            | <b>General Business:</b> |
|   | <ul style="list-style-type: none"> <li>To be discussed in the meeting</li> </ul>  | <ul style="list-style-type: none"> <li>Advocacy Team</li> </ul>      |                          |
| <p>Newsletter to go out week 10<br/>Articles submitted Week 9<br/>LH to submit an article</p>   | <ul style="list-style-type: none"> <li>LM- what would we like to include?</li> <li>LC-Tash for committee spotlight is already to go</li> <li>LM- LH do you want to do something from singapore</li> <li>LH yes happy to write something</li> <li>LC- add AGM to the newsletter</li> <li>LM- anything else</li> <li>No all articles are sorted.</li> </ul>   | <ul style="list-style-type: none"> <li>Term 3 newsletter</li> </ul>  |                          |
| <p>RF to create a google doc with ideas for the podcast to then share with the committee<br/>AM to set up new spotify account with DEPA and get suggestions for playlists and songs</p> | <ul style="list-style-type: none"> <li>LM asked if there is PD that the committee could offer for the remainder of the year in Term 4.</li> <li>LM talks to ideas that committee have had for PD for the later half of the year.</li> <li>Podcasts- create a bank to release throughout the year</li> <li>DS- Discusses possible ways to present Sarabande PD. Committee discusses the target audience and decides on creating content in term 4 and to present in preparation for 2021.</li> <li>RF- suggests creating a podcast off the back of the success of the Youtube video</li> </ul> | <ul style="list-style-type: none"> <li>PD</li> </ul>                 |                          |

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| <p>DS to begin planning Sarabande PD. BS to assist in technology and teaching links. NC to research Podcasting suite, microphone kit</p> | <p>with LM. Suggested due to the convenience of small, bite sized information, plus accessibility and ease of information.</p> <ul style="list-style-type: none"> <li>● MC- discusses the drama NSW podcast</li> <li>● DS- asked RF if she has ideas of topics</li> <li>● RF- google doc collaboration with committee members of topics and people</li> <li>● LC- discussed with RF regarding ideas that move beyond the syllabus and discuss what is happening in the classroom. Also discussed impacts of social media. MC and DS also provided suggestions for topics. LM and MC discuss DEPA as being the 'glue' for dance teachers and the community, podcasts assist us in being present and immediate, reaching out through social media.</li> <li>● AM- discussed DEPA's Spotify account and suggested that they are good but need more songs and updating. LM advised AM to set up a new one and add more songs to these playlists.</li> <li>● KP- discussed copyright and the possibility of sharing songs on our website. LC mentioned reading lists and recommendations to work around songs not being available due to copyright.</li> <li>● NC- informed that there are other Dance podcasts, such as Frances Rings.</li> <li>● LM- Discusses further content as a follow up from our appreciation PD. Aim for the end of this year, to offer another PD and create a resource now. Similarly to how Terrain ran.</li> <li>● NC- suggested ways to present PD</li> <li>● DS- Need help with technology and what schools want</li> <li>● LM- asked what will it look like, and suggested content link in with movement examples. BS happy to help DS with this.</li> </ul> |  |  |
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| <p>NC to send all articles to John</p> | <ul style="list-style-type: none"> <li>• LM- there has been a bit of a gap due to teachers focusing on HSC dance</li> </ul>   | <ul style="list-style-type: none"> <li>• Film project</li> </ul> |  |
|  | <ul style="list-style-type: none"> <li>• KP discussed past HSC questions.</li> <li>• MC- further discussions around digital ways to present.</li> <li>• KP- makes further suggestions about the podcast, target audience, advice and things to avoid for students. RF discusses student and teacher focus for the podcast.</li> <li>• RF- discussed teachers directing students on what is a good idea for Core Composition in Stage 6</li> <li>• AM- Discussed the difficulty students had due to Covid.</li> <li>• LM- Get it accredited. Google doc, RF to start one for the team.</li> <li>• NC- Suggested a podcasting suite, microphone kit and will look into this.</li> <li>• LM- start a google doc for ideas</li> <li>• JM- inquired about the quality of HSC dance in Core Composition over the past 6-7 years. MC, JM, NC all discuss their experiences. LH, BS and LC discuss differentiation and common pitfalls and traps. DS and MC discuss whether this is happening in other Performing Arts subjects.</li> <li>• JM and KP- suggested we address this in our podcast</li> <li>• JM and RF discuss the capabilities, purpose and intention of the students. JM, RB, MC, LH and KP all discuss scaffolding and approaches to composition to ensure a strong outcome for students.</li> <li>• RF and LC also discuss experiences in marking.</li> <li>• RF will start the google doc for the podcast and share it to our google drive, LC and AM to share with the committee</li> </ul> |  |  |

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| <p>NC to contact company this week to keep pushing forward with the project.</p> | <ul style="list-style-type: none"> <li>● NC- has short and long script from Kim, John's research, LC, LH, RF course outcomes</li> <li>● NC to send all articles to John for proofing</li> <li>● NC- discusses a Department project.</li> <li>● Would there be cross over in the projects with The Department of Education.</li> <li>● We haven't paid the original company so we can still change.</li> <li>● LM- it doesn't cross over. We could just use some of the footage</li> <li>● NC- The positives of working with this department contractor is we would have access to more footage</li> <li>● RF- is there different permission? NC- no the videographer owns it so we can use it</li> <li>● NC- do we cancel the original contract with company and engage the new person?</li> <li>● KP- what is the focus of this work?</li> <li>● RF- clarifies it is for the department not NESAs</li> <li>● NC- explains the purpose the department project</li> <li>● LM- who is the creative management of this project?</li> <li>● RF- there are 3 parts to the online PL. Looking at teaching and getting the best of kids and for new teachers or returning RF- targeted to new teachers or returning to teaching. What successful looks like in different contexts.</li> <li>● LM- let's stick to the original plan.</li> <li>● KP- if it's going to be a DEPA thing then we control the content.</li> <li>● NC- do we want to stay with the same company?</li> <li>● KP- I think the contract we have is the way to go. We have already sorted through everything with this person.</li> </ul> |  |  |
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|  | <ul style="list-style-type: none"> <li>• NC- The only thing is that we would have more access to extra footage.</li> <li>• LM- why don't you (NC) talk to the new videographer and get a price and see what he has to offer.</li> <li>• BS- get a quote, see what he has to say.</li> <li>• NC- ensure that the footage we have is just for DEPA</li> <li>• RF- re-explains that it is department driven not NESAs</li> <li>• LM- let's do our own thing. Stick with the current contract and plan.</li> <li>• MC- DEPA is focused on subject selection for the purpose of this video. So there is no crossover.</li> <li>• NC- research provided by John regarding ATAR for dance.</li> <li>• NC to push on with the company, LC, RB to jump into the doc and assist</li> <li>• LN- thanks everyone for the research and execution of this process, it is a lot of time. Continue to push forwards.</li> <li>• NC- will contact the company this week to keep pushing forward with the project.</li> </ul> |  |  |
| <p>AM to email committee reminder for AGM.</p> | <ul style="list-style-type: none"> <li>• LM- discussed when, how, zoom, nominations needed for committee members 2021.</li> <li>• LC- Must be before the end of the year. Usually in October, Week 1-2 of term 4.</li> <li>• DS- asked if it must be online</li> <li>• LM- we need to invite members and the wider community. Zoom might help attendance</li> <li>• RF- 11th November suggested and confirmed by committee</li> <li>• LC- invite people through the newsletter. Open link, like what we did with Terrain. We need to vote for committee and we need 2 weeks' notice. 2 financial members</li> </ul>   | <ul style="list-style-type: none"> <li>• 2020 AGM</li> </ul> |  |

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|   | <ul style="list-style-type: none"> <li>• RF- asked how we do private voting if we be virtually present.</li> <li>• LC- private message to the host, a good point to consider. Reinforced that it must be 2 weeks notice. Usually attached form to newsletter including instructions</li> <li>• RF- could put in the chat box a link to the google form. We can advertise the AGM on socials to remind people to check emails and save the date</li> <li>• LC- actual AGM. President and treasurers report we must have. Election of officers. KP- discussed the account funds. Refunds for people in the conference. All were reimbursed. Made sure any issues were sorted.</li> <li>• LC- reminder to nominate if you want to stay in the role you are in</li> <li>• LC- handover of secretary to AM. Official at AGM.</li> </ul> |   | <p>Other Business:</p>                                  |
| <p>AM to email committee JM's response to review.</p> | <ul style="list-style-type: none"> <li>• NESACARA meeting, LC, RF and AM attended</li> <li>• LC- it was good to have a representative there. Discussed the relevance to Dance.</li> <li>• LM- upcoming with NESACARA CEO coming up. Emailed out. AM and BF attending and possibly and MC. Tuesday next week.</li> <li>• NSW parliament review of the Curriculum Review. PTC contacted associations and were compiling thoughts from associations</li> <li>• JM- used what went to the curriculum review with Jeoff Masters. A lot to take in. has sent a copy to LC. tried to address in point form the issues arising from Jeoff Masters review.</li> <li>• AM- send it to committee</li> </ul>   | <ul style="list-style-type: none"> <li>• PTC events (review and upcoming).</li> </ul> | <ul style="list-style-type: none"> <li>• NIL</li> </ul> |

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|  |  |                      | Meeting Closed: |
|  |  | • 11th November 2020 | Next Meeting:   |
|  |  | 6:18pm               |                 |